

Los Angeles Orange County Regional Consortium College Resource Leadership Council Business Meeting

Approved Minutes: March 21, 2019

Sheraton Cerritos, 12725 Center Court Dr. S, Cerritos, California 90703

8:30 a.m.-9:45 a.m.

Voting Members present:

- Nick Real, Cerritos Community College
- Rocky Cifone, Citrus College
- Nancy Jones, Coastline College
- Rodney Murray, Compton College
- Kendra Madrid, East Los Angeles College
- Virginia Rap, El Camino College
- Ken Starkman (Alternate), Fullerton College
- Jan Swinton, Glendale College
- Dorsie Brooks (Alternate), Golden West College
- Gene Carbonaro, Long Beach City College
- Priscilla Lopez, Los Angeles Harbor College
- Marla Uliana, Los Angeles Mission College
- Tom Vessella, Los Angeles Pierce College
- Rick Hodge, Los Angeles Southwest College
- Marcia Wilson, Los Angeles Trade-Tech College
- Laurie Nalepa, Los Angeles Valley College
- Jennifer Galbraith, Mt. San Antonio College
- Julie Kiotas (Alternate), Pasadena City College
- Mike Slavich, Rio Hondo College
- Anthony Teng, Saddleback College
- Kimberly Mathews (Alternate), Santa Ana College
- Patricia Ramos, Santa Monica College
- Von Lawson, Santiago Canyon College

Voting Members absent:

- Kathleen Reiland, Cypress College
- Lisa Knuppel, Orange Coast College
- Debbie Vanshoelandt, Irvine Valley College
- Carmen Dones, West Los Angeles College
- Armando Rivera-Figueroa, Los Angeles City College

I. Meeting called to order at 8:36 a.m. by Dr. Marcia Wilson, CRLC Chair and Dean Resource Associate Chair, LAOCRC

II. Roll Call by Maria Madrigal, LAOCRC Interim Executive Secretary

III. Minutes from February 21, 2019 CRLC Business Meeting were recommended unanimously
a. Motion: Mike Slavich, Rio Hondo College; Second: Rodney Murray, Compton College

IV. Informational Items

Dr. Marcia Wilson, CRLC Chair and Dean Resource Associate Chair, LAOCRC

a. Program Data Requests

1. Data Analytics Certificate of Achievement, *Coastline Community College*
2. Accounting Ethics and Auditing-CoA, *Irvine Valley College*
3. CPA Track Candidate-CoA, *Irvine Valley College*
4. Intermediate and Cost Accounting-CoA, *Irvine Valley College*
5. Taxation and Advanced Accounting-CoA, *Irvine Valley College*
6. CIS Professional Certificate in Excel and Access, *Mt. San Antonio College*
7. CIS Professional Certificate in Java Programming, *Mt. San Antonio College*
8. CIS Professional Certificate in Linux, *Mt. San Antonio College*
9. CIS Professional Certificate in Network Security, *Mt. San Antonio College*
10. CIS Professional Certificate in Networking, *Mt. San Antonio College*

11. CIS Professional Certificate in Object-Oriented Design & Programming, *Mt. San Antonio College*
12. CIS Professional Certificate in SQL, *Mt. San Antonio College*
13. CIS Professional Certificate in Telecommunications, *Mt. San Antonio College*
14. CIS Professional Certificate in Web Programming, *Mt. San Antonio College*
15. Certificate in Non-Profit Management, *Los Angeles Southwest College*
16. Industrial Applied Science Core Competencies, *LA Trade – Technical College*
17. Industrial Safety Regulatory and Bio-Manufacturing, *LA Trade – Technical College*
18. Manufacturing and Industrial Technology, *Pasadena City College*
19. Digital Publishing Certificate, *Santa Monica College*
20. Game Design, *Santa Monica College*
21. Baking and Pastry, *Saddleback College*
22. Farm to Table Cuisine, *Saddleback College*
23. Fundamentals of Industrial Automation, *Saddleback College*
24. Surface Design, *Saddleback College*
25. Urban Farming, *Saddleback College*
26. Wellness Gardening, *Saddleback College*
27. Foundations in Interpreting, *Rio Hondo College*
28. Industrial and Occupational Safety and Health, *Rio Hondo College*
29. Police Academy Module 1, *Rio Hondo College*
30. Police Academy, *Rio Hondo College*

b. Pre-Approved Programs

1. [Cloud Computing-CoA](#), *Cerritos College*
2. [Cloud Computing](#), *El Camino College*

V. Action Items

Dr. Marcia Wilson, CRLC Chair and Dean Resource Associate Chair, LAOCRC

a. Program Recommendation

- i. **1st Motion** move by Mike Slavich, Rio Hondo College, to approve programs 1-3; **Second:** Tom Vessella, Los Angeles Pierce College; **Recommended unanimously**
- ii. **2nd Motion** moved by Tom Vessella, Los Angeles Pierce College, to approve program 4 and 7. In addition, to move programs 5 and 6 to April's agenda. **Second:** Von Lawson, Santiago Canyon College; **Recommended unanimously**
 1. [Wildland Resources and Forestry A.S.](#), *Citrus College*
 2. [Senior Exercise Leader, Land and Aquatics Programming](#), *Los Angeles Trade-Tech College*
 3. [Basic Fire Academy](#), *Rio Hondo College*
 4. [Esthetics](#), *Saddleback College*
 5. [Urban Farming](#), *Saddleback College*
 - a. *Not recommended- Moved to April 2019 agenda*
 6. [Wellness Gardening](#), *Saddleback College*
 - a. *Not recommended- Moved to April 2019 agenda*
 7. [Hospitality Management](#), *Saddleback College*

VI. Update, Discussion, and/or Action Items

a. Executive Director Update

- i. Dr. Davis reminded the region to submit the 2016-2017 SWP Narrative Reports by 5:00 p.m. on April 12, 2019.
- ii. Dr. Davis went over, step-by-step, how to pull data for the “Nova Application TOP Codes Enrollment Metric”
 - 1. Please note that not all projects are targeting all top codes so you have to check your respective project application to see which ones your college is using.
- iii. There are a couple DATA sources at Calpassplus, but you are going to pull the data from CTE Launchboard
 - 1. Go to: <https://www.calpassplus.org/Launchboard/Home.aspx>
 - 2. Log-in for calpass members
 - 3. On the left side of the menu, on the bottom select Strong Workforce Program
 - 4. Choose your college/region
 - 5. Choose program/sector
 - 6. Choose or type in Top Code
 - 7. Choose fiscal year and you will get the metrics
- iv. Data for 17/18 and 18/19 is not available at this moment
- v. Narrative Reporting templates were provided to the colleges’ leads
- vi. This information needs to be provided to the CEOs a week in advance for their review
- vii. The leads will share the templates with the Voting Members and Dr. Davis will send the templates to the Voting Members
- viii. Ms. Margaret Fernandez from Rio Hondo College shared that they have sent out the template to all their project partners; if you have not received anything from RHC and you are a partner please contact Margaret

b. Dr. Davis introduced Karen Childers, LA Director, to the Los Angeles / Orange County region.

VII. Updates

*Dr. Marcia Wilson, CRLC Chair and Dean Resource
 Associate Chair, LAOCRC*

a. Districts

- i. Cerritos
- ii. Citrus
- iii. Coastline
- iv. Compton- need an HVAC instructor;
- v. Cypress
- vi. East Los Angeles
- vii. El Camino
 - 1. Ms. Virginia Rapp scheduled a Perkins V training with Robin Harrington on Friday, April 19th from 9:00 a.m. – 1:30 p.m. Lunch will be served.
 - 2. A flyer will be shared with the region.
- viii. Fullerton
- ix. Glendale: we are hiring to CSIS and two
 - 1. Glendale is hiring two [Computer Information Systems Instructors](#) and two [Operations Analyst](#)
- x. Golden West
- xi. Irvine Valley

- xii. Long Beach
 - xiii. Los Angeles City
 - xiv. Los Angeles Harbor
 - 1. LA Harbor will be hosting an IT spotlight event on May 10th. If you are interested in attending please register using the following link: <https://www.eventbrite.com/e/it-workforce-industry-spotlight-2019-tickets-58878296570>
 - xv. Los Angeles Mission
 - xvi. Los Angeles Pierce
 - xvii. Los Angeles Southwest
 - xviii. Los Angeles Trade-Technical
 - 1. LATTC is having an old school prom at LAX and if anyone is interested contact Dr. Marcia Wilson and she will forward the information
 - xix. Los Angeles Valley
 - xx. Mt. SAC
 - 1. VPI position is now open
 - xxi. Orange Coast
 - 1. Introduced the Retail, Hospitality, and Tourism DSN for the LA Region, Ms. Sheila Dufresne
 - xxii. Pasadena City
 - xxiii. Rio Hondo
 - 1. Ms. Margaret Fernandez updated the region on the following regional projects:
 - a. Teacher Preparation Pipeline
 - i. Highlighted a video:
https://www.youtube.com/watch?v=_It9I23UDC8&feature=youtu.be
 - xxiv. Saddleback
 - xxv. Santa Ana
 - xxvi. Santa Monica:
 - 1. Dr. Ramos updated the region regarding the LA Marketing regional project. McKinzey is working on finalizing the design of the report. They will be sharing the report with the region.
 - xxvii. Santiago Canyon
 - 1. Santiago is hiring a Biotech DSN (contract position)
 - xxviii. West Los Angeles
- b. Other**
- i. Mr. John Jaramillo shared that Perkins V minutiae book is now available. In addition, CCCAOE will have a session focused on Perkins V

VIII. Adjourn

- a. **Motion: Rodney Murray, Compton College; Second: Tom Vessella, Los Angeles Pierce College; Recommended unanimously**

The next CRLC Meeting will be a **Zoom Webinar** on April 18, 2019 from 8:30 A.M. – 9:45 A.M.

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