

Fiscal Agent Update

In order to accrue expenditures in the 2019 - 2020 Fiscal Year for all Strong Workforce Program-Regional Fund projects, a provisional invoice will be requested for each active fiscal year: SWP-RF 18/19 and 19/20 projects to be submitted to the Fiscal Agent in order to meet end of the year fiscal deadlines.

Provisional Invoices must include estimated quarterly expenditures for 19/20 Quarter 4 (April 1, 2020 – June 30, 2020). Even if no expenditures will be accrued during the reporting period a provisional invoice for \$0 will still be required.

Invoice Deadlines

Invoices are submitted quarterly and are due within 30-days after the end of each quarter.

- Q4 Provisional Invoices Due: June 30, 2020.
- Q4 Invoices (Actual Expenditures) Due: July 31, 2020

NOVA Fiscal Reports

NOVA Fiscal Reports are submitted quarterly and are due within 45-days after the end of each quarter, or within 15-days after invoices are due.

Q4 Fiscal Report Due: August 14, 2020

NOVA Budget Modifications

Budget Modification to clear negative object codes in NOVA for projects are due August 31st.