

Los Angeles Orange County Regional Consortium College Resource Leadership Council Business Meeting

Approved Minutes: October 15, 2020

8:30 a.m.-9:45 a.m.

Zoom Video-Call Details

LAOCRC is inviting you to a scheduled Zoom meeting.

Topic: November 2020 Program Recommendation (CRLC Business Meeting)

Time: Nov 19, 2020 08:30 AM Pacific Time (US and Canada)

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/91026043962>

Or iPhone one-tap (US Toll): +16699006833,91026043962# or +12532158782,91026043962# Or Telephone:

Dial:

+1 669 900 6833 (US Toll)

+1 253 215 8782 (US Toll)

+1 346 248 7799 (US Toll)

+1 301 715 8592 (US Toll)

+1 312 626 6799 (US Toll)

+1 646 876 9923 (US Toll)

Meeting ID: 910 2604 3962

International numbers available: <https://cccconfer.zoom.us/u/aep0vJdfWW>

Or Skype for Business (Lync):

[SIP:91026043962@lync.zoom.us](https://cccconfer.zoom.us/j/91026043962)

Voting Members present:

- Nick Real, Cerritos Community College
- Merry Kim, Coastline Community College
- Paul Flor, Compton College
- Kathleen Reiland, Cypress College
- Kendra Madrid, East Los Angeles College
- Virginia Rapp, El Camino College

- Marla Uliana, Los Angeles Mission College
- Mon Khat, Los Angeles Pierce College
- Lawrence Bradford, Los Angeles Southwest College
- Marcia Wilson, Los Angeles Trade-Tech College
- Laurie Nalepa, Los Angeles Valley College
- Jennifer Galbraith, Mt. San Antonio College

- Ken Starkman, Fullerton College
- Jan Swinton, Glendale Community College
- Christopher Whiteside, Golden West College
- Debbie Vanschoelandt, Irvine Valley College
- Gene Carbonaro, Long Beach City College
- Armando Rivera-Figueroa, Los Angeles City College
- Mercy Yanez, Los Angeles Harbor College

- Lisa Knuppel, Orange Coast College
- Salvatrice Cummo, Pasadena City College
- Mike Slavich, Rio Hondo College
- Anthony Teng, Saddleback College
- Kimberly Mathews (Alternate), Santa Ana College
- Patricia Ramos, Santa Monica College
- Elizabeth Arteaga, Santiago Canyon College

Voting Members absent:

- Michael Wangler, Citrus College
- Carmen Dones, West Los Angeles College

I. **Call to order** – Meeting called to order at 8:32 a.m. by Dr. Marcia Wilson, CRLC Chair and Dean Resource Associate Chair, LAOCRC

II. **CRLC Member Roll Call** – Dr. Gustavo Chamorro, LAOCRC Director, OC, called roll – a Quorum of Voting Members was verified.

III. **Minutes from the September 17, 2020 CRLC Business Meeting were Approved**

- a. **Motion:** Mon Khat, Los Angeles Pierce College; **Second:** Anthony Teng, Saddleback College
Abstained: Marcia Wilson, LA-Trade Tech College
APPROVED

IV. **Informational Items**

a. **Program Data Requests**

Program Title	Top Code	College	Contact
1. Advanced Accounting Certificate	0502.00	Coastline Community College	Merry Kim mkim170@coastline.edu
2. Entrepreneurship Essentials Certificate of Specialization	0506.40	Coastline Community College	Merry Kim mkim170@coastline.edu
3. Entrepreneurship for Artists Certificate of Specialization	0506.40	Coastline Community College	Merry Kim mkim170@coastline.edu
4. Global Business Certificate	0508.00	Coastline Community College	Erin Thomas ethomas48@coastline.edu
5. Home Business Certificate	0505.00	Coastline Community College	Merry Kim

			mkim170@coastline.edu
6. Project Management Certificate	0501.00	Coastline Community College	Merry Kim mkim170@coastline.edu
7. Project Management Essentials Certificate	0501.00	Coastline Community College	Merry Kim mkim170@coastline.edu
8. Biomanufacturing A.S. Degree	0430	Compton College	Katherine Marsh kmarsh@compton.edu
9. Biotechnology Laboratory Assistant	0430	Compton College	Katherine Marsh kmarsh@compton.edu
10. Administration of Local Anesthesia, Nitrous Oxide-Oxygen Analgesia and Periodontal Soft Tissue Curettage Certificate	1240.20	Cypress College	Kendra Velasco kvelasco@cyresscollege.edu
11. Dental Hygiene Pit and Fissure Sealant Certificate	1240.20	Cypress College	Kendra Velasco kvelasco@cyresscollege.edu
12. DevSecOps	0708.10	Cypress College	Russ Alizadeh ralizadeh@cyresscollege.edu
13. Radiation Safety Certificate	1240.20	Cypress College	Kendra Velasco kvelasco@cyresscollege.edu
14. Ultrasonic Scaling and Coronal Polishing	1240.20	Cypress College	Kendra Velasco kvelasco@cyresscollege.edu
15. STEAM Certificate	1305	East Los Angeles College	Amanda Andrade andrada@elac.edu
16. Advertising and Sales Promotion	2105	Fullerton College	Gary Graves ggraves@fullcoll.edu
17. Social Work/Human Services Associate Degree for Transfer	2104.00	Golden West College	Yvonne Portillo yportillo@gwc.cccd.edu
18. Live Entertainment Technician Certificate of Achievement	1006	Irvine Valley College	Scott Grabau mgrabau@ivc.edu
Program Title	Top Code	College	Contact
19. Radio and Television Associates in Arts / Sports Broadcasting	0604.20	Long Beach City College	Robert Hersh rhersh@lbccc.edu
20. Certificate of Achievement in Illustration		Los Angeles City College	khannaa@lacitycollege.edu
21. Sustainable Interior Design	1302	Los Angeles Mission	James Lemmon lemmonjp@lamission.edu
22. Creative Photography (AA & Certificate of Achievement)	1012	Los Angeles Valley	Chad Sustin sustinca@lavc.edu

23. Photojournalism (AA & Certificate of Achievement)	0602	Los Angeles Valley	Chad Sustin sustinca@lavc.edu
24. Computer Networking Technology Fundamentals	0934	Mt. San Antonio College	Ken Miller kmliller30@mtsac.edu
25. Digital Design	1302.00	Orange Coast College	Charlene Reed creed@occ.cccd.edu
26. International Business Management Certificate	050800	Fullerton College	Gary Graves GGraves@fullcoll.edu

Informational Items: There was a discussion around who should be contacted for program questions, and when to connect with faculty. In addition, there were questions around who is responsible for contacting faculty, whether there is a mutual responsibility or if it falls on the applicant college. Mr. Mike Slavich, as a chair, will reconvene the program approval work group to make a recommendation of the policy to possibly add on the agenda the outcome of the outreach.

II. Action Items

- a. **Program Recommendation Motion:** Mike Slavich, Rio Hondo College; **Second:** Jan Swinton, Glendale Community College; **Recommended:** APPROVED

Program Title	TOP Code	College	Contact	Type of LMI Endorsement	LMI Criteria			Emerging*
					Supply Gap	Wages	Educ. Attain.	
1. Advanced Bookkeeping Certificate	050200	Fullerton College	Ken Starkman KStarkman@fullcoll.edu	EA	✓	✓	✓	
2. Business Data Analytics Certificate	050600	Fullerton College	Ken Starkman KStarkman@fullcoll.edu	ES	✓	✓		
3. Business Networking and Sales Certificate	050900	Fullerton College	Ken Starkman KStarkman@fullcoll.edu	EA	✓	✓	✓	
4. Computer Game Design Certificate	061420	Fullerton College	Ken Starkman KStarkman@fullcoll.edu	EA	✓	✓	✓	
5. Computer Game Programming Skills Certificate	061420	Fullerton College	Ken Starkman KStarkman@fullcoll.edu	ES	✓			
6. Cost Accounting Certificate	050200	Fullerton College	Ken Starkman KStarkman@fullcoll.edu	EA	✓	✓	✓	
7. Entry-Level Accounting Certificate	050200	Fullerton College	Ken Starkman KStarkman@fullcoll.edu	EA	✓	✓	✓	
8. Finance Certificate	050400	Fullerton College	Ken Starkman KStarkman@fullcoll.edu	ES	✓		✓	

9. Finance Skills Certificate	050400	Fullerton College	Ken Starkman KStarkman@fullcoll.edu	ES	✓		✓	
10. Financial Accounting Certificate	050200	Fullerton College	Ken Starkman KStarkman@fullcoll.edu	EA	✓	✓	✓	
11. Human Resources Management Certificate	050600	Fullerton College	Ken Starkman KStarkman@fullcoll.edu	EA	✓	✓	✓	
12. Individual Taxation Certificate	050200	Fullerton College	Ken Starkman KStarkman@fullcoll.edu	EA	✓	✓	✓	
13. Mobile Applications Entrepreneur Certificate	050970	Fullerton College	Ken Starkman KStarkman@fullcoll.edu	EA	✓	✓	✓	
14. Payroll Accounting Certificate	050200	Fullerton College	Ken Starkman KStarkman@fullcoll.edu	EA	✓	✓	✓	
15. Real Estate Sales Skills Certificate	051100	Fullerton College	Ken Starkman KStarkman@fullcoll.edu	EA	✓	✓	✓	
16. Small Business Bookkeeping Certificate	050200	Fullerton College	Ken Starkman KStarkman@fullcoll.edu	EA	✓	✓	✓	
17. The Business of Art Certificate	050640	Fullerton College	Ken Starkman KStarkman@fullcoll.edu	ES	✓	✓		
18. Teacher Assistance Paraprofessional	080200	Los Angeles Pierce College	Mon Khat khatm@piercollege.edu	ES	✓		✓	
19. Associate in Science, Fashion Design	130310	Long Beach City College	Gene Carbonaro gcarbonaro@lbcc.edu	ES		✓		
20. Certificate of Achievement, Radio/Television Sports Broadcasting	060420	Long Beach City College	Gene Carbonaro gcarbonaro@lbcc.edu	EA	✓	✓		
21. CIS Professional in Python Programming	070710	Mt. San Antonio College	Jennifer Galbraith jgalbraith@mtsac.edu	ES	✓	✓		
22. Adobe Applications for Business	061450	Santa Ana College	Larisa Sergeyeva sergeyeva_larisa@sac.edu	ES	✓			
23. Adobe Web Projects for Business	061450	Santa Ana College	Larisa Sergeyeva sergeyeva_larisa@sac.edu	ES	✓			
24. Computer Fundamentals for Business	051400	Santa Ana College	Larisa Sergeyeva sergeyeva_larisa@sac.edu	ES	✓		✓	
25. Digital Graphic Design for Business	061450	Santa Ana College	Larisa Sergeyeva sergeyeva_larisa@sac.edu	ES	✓			

26. Drone Technology	079900	Santa Ana College	Larisa Sergeyeva sergeyeva_larisa@sac.edu	EA	✓	✓	✓	
27. Office Management	051440	Santa Ana College	Larisa Sergeyeva sergeyeva_larisa@sac.edu	ES	✓		✓	
28. Spanish / English Interpretation and Translation Certificate	214000	Santa Ana College	Larisa Sergeyeva sergeyeva_larisa@sac.edu	ES	✓	✓		
29. Spanish / English Interpretation and Translation A.S. Degree	214000	Santa Ana College	Larisa Sergeyeva sergeyeva_larisa@sac.edu	ES	✓	✓		
30. Vietnamese / English Interpretation and Translation Certificate	214000	Santa Ana College	Larisa Sergeyeva sergeyeva_larisa@sac.edu	ES	✓	✓		
31. Vietnamese / English Interpretation and Translation A.S. Degree	214000	Santa Ana College	Larisa Sergeyeva sergeyeva_larisa@sac.edu	ES	✓	✓		
32. Marketing Certificate	050900	Santa Ana College	Larisa Sergeyeva sergeyeva_larisa@sac.edu	EA	✓	✓	✓	

<p>Key: EA = Endorsed: All Criteria Met ES = Endorsed: Some Criteria Met NE = Not Endorsed PA = Pre-Approved</p>	<p>NOTE: A check mark (✓) denotes that specific LMI Criteria was met. For example, the SAMPLE ONLY program in Row 1 is “ES” - Endorsed because it meets some of the criteria: there is a supply gap and the educational attainment aligns with community colleges so those two cells are checked. However, Entry-level wages are below the living wage so that criteria has not been met. *Emerging denotes there are gaps in the traditional labor market information.</p>
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III. Updates

a. Districts

- i. Cerritos
- ii. Citrus
- iii. Coastline
- iv. Compton
- v. Cypress
- vi. East Los Angeles
- vii. Fullerton
- viii. Glendale
- ix. Golden West
- x. Irvine Valley
- xi. Long Beach
- xii. Los Angeles City
- xiii. Los Angeles Harbor
- xiv. Los Angeles Mission

- xv.** Los Angeles Pierce
- xvi.** Los Angeles Southwest
- xvii.** Los Angeles Trade
- xviii.** Los Angeles Valley
- xix.** Mt. SAC
- xx.** Orange Coast
- xxi.** Pasadena City
- xxii.** Rio Hondo
- xxiii.** Saddleback
- xxiv.** Santa Ana
- xxv.** Santa Monica
- xxvi.** Santiago Canyon
- xxvii.** West Los Angeles

IV. Adjourn

The next CRLC Meeting will be a Conference Call on November 19, 2020 from 8:30 A.M. – 9:45 A.M.