

Los Angeles Orange County Regional Consortium College Resource Leadership Council Business Meeting

Minutes: November 18, 2021

9:00 a.m.-10:15 a.m.

Zoom Video-Call Details

LAOCRC is inviting you to a scheduled Zoom meeting.

Topic: November 2021 CRCL Business Meeting

Time: 9:00 AM Pacific Time (US and Canada)

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/98356910438>

Or iPhone one-tap (US Toll): +16699006833,98356910438# or +12532158782,98356910438#

Telephone/Dial:

+1 669 900 6833 (US Toll)

+1 253 215 8782 (US Toll)

+1 346 248 7799 (US Toll)

+1 312 626 6799 (US Toll)

+1 646 876 9923 (US Toll)

+1 301 715 8592 (US Toll)

Meeting ID: 983 5691 0438

International numbers available: <https://cccconfer.zoom.us/j/98356910438>

SIP: 98356910438@zoomcrc.com

Or Skype for Business (Lync):

SIP:98356910438@lync.zoom.us

Voting Members present:

- Nick Real Cerritos Community College
- Victoria Dominguez, Citrus College
- Merry Kim, Coastline Community College
- Lynell Wiggins (Alternate), Compton College
- Kathleen Reiland, Cypress College
- Kendra Madrid, East Los Angeles College
- Virginia Rapp, El Camino College
- Ken Starkman, Fullerton College
- Freddy Saucedo, Glendale Community College
- Christopher Whiteside Golden West College
- Debbie Vanschoelandt, Irvine Valley College
- Gene Carbonaro, Long Beach City College
- Armando Rivera-Figueroa, Los Angeles City College
- Mercy Yanez, Los Angeles Harbor College
- Marla Uliana, Los Angeles Mission College

Voting Members absent:

- Laurie Nalepa, Los Angeles Valley College

- Mon Khat, Los Angeles Pierce College
- Laura Perez (Alternate), Los Angeles Southwest College
- Marcia Wilson, Los Angeles Trade-Tech College
- Madelyn Arballo (Alternate), Mt. San Antonio College
- Lisa Knuppel, Orange Coast College
- Salvatrice Cummo, Pasadena City College
- Mike Slavich, Rio Hondo College
- John Jaramillo (Alternate), Saddleback College
- Kimberly Mathews (Alternate), Santa Ana College
- Sasha King (Alternate), Santa Monica College
- Elizabeth Arteaga, Santiago Canyon College
- Carmen Dones West Los Angeles College

I. Call to Order – Meeting called to order at 9:02 a.m. by Dr. Marcia Wilson, CRLC Chair and Dean Resource Associate Chair, LAOCRC

II. CRLC Member Roll Call – Ms. Lupe Aramburo, Administrative Secretary, called roll – a Quorum of Voting Members was verified.

III. Minutes from the November 18, 2021 CRLC Business Meeting were Approved

a. Motion: Mike Slavich, Rio Hondo College; Second: Mon Khat, Los Angeles Pierce College; APPROVED

IV. Informational Items

a. Program Data Requests

Program Title	Top Code	College	Contact
1. Computer-Aided Design	0953.00	Irvine Valley College	Jay Bong jbong@ivc.edu
2. Digital Media: Comics & Animation (Certificate of Achievement)	0614.40	Long Beach City College	Gene Carbonaro gcarbonaro@lbcc.edu
3. Sound and Music for Film	0612.20	Los Angeles City College	Dan Wanner wannerda@lacitycollege.edu
4. Professional Baking and Pastry Arts	1306.30	Los Angeles Harbor College	Marie Antoinette Madrid deleonma@laccd.edu
5. Genetic Assistant (Certificate)	1201	Los Angeles Mission College	Rick Mellinger mellinrg@lamission.edu
6. Registered Nursing	1230.10	Los Angeles Mission College	Aracely Molina molinaa2@lamission.edu
7. Vocational Nursing (Certificate)	1230.20	Los Angeles Mission College	Aracely Molina molinaa2@lamission.edu
8. Nail Care	3007	Los Angeles Trade-Technical College	Marcia Wilson wilsonmr@lattc.edu
9. Child Development Administration Certificate of Achievement	1305.80	Orange Coast College	Lisa Knuppel lknuppel@occ.cccd.edu
10. Child Development Assistant Teacher Certificate of Achievement	1305.40	Orange Coast College	Lisa Knuppel lknuppel@occ.cccd.edu
11. Child Development Associate Teacher A.S	1305.00	Orange Coast College	Lisa Knuppel lknuppel@occ.cccd.edu
12. Child Development Associate Teacher Certificate of Achievement	1305.00	Orange Coast College	Lisa Knuppel lknuppel@occ.cccd.edu
13. Child Development Core Certificate of Achievement	1305.40	Orange Coast College	Lisa Knuppel lknuppel@occ.cccd.edu
14. Child Development Curriculum Specialization Certificate of Achievement	1305.40	Orange Coast College	Lisa Knuppel lknuppel@occ.cccd.edu
15. Child Development Lead Teacher A.S	1305.00	Orange Coast College	Lisa Knuppel lknuppel@occ.cccd.edu
16. Child Development Leader Teacher Certificate of Achievement	1305.00	Orange Coast College	Lisa Knuppel lknuppel@occ.cccd.edu
17. Elementary Education Specialization Certificate of Achievement	1305.50	Orange Coast College	Lisa Knuppel lknuppel@occ.cccd.edu
18. Exceptional Children Specialization Certificate of Achievement	1305.20	Orange Coast College	Lisa Knuppel lknuppel@occ.cccd.edu
19. Infant and Toddler Specialization Certificate of Achievement	1305.90	Orange Coast College	Lisa Knuppel lknuppel@occ.cccd.edu

20. EKG Technician	1213	Pasadena City College	Sebrenia Law salaw@pasadena.edu
21. Paramedic	1251	Pasadena City College	Sebrenia Law salaw@pasadena.edu

- Informational Items discussion:** Ms. Galbraith asked if Orange Coast College is starting a program in Child Development. Ms. Knuppel explained that there is a complete revamping happening and the organization of what was a very strong Legacy ECE Program, but they are adding on a teacher education pathway and added specializations that can allow for some to earn higher wages when they are already in the industry. Dr. Wilson indicated that she will be having LA Trade Tech’s professional baking faculty reach out to LA Harbor College faculty. Ms. Uliana suggested having a district-wide discipline committee meeting would be beneficial for campuses with similar programs.

II. Action Items

Dr. Marcia Wilson, CRLC Chair and Dean Resource Associate Chair, LAOCCRC

- a. **Program Recommendation; Motion:** Mike Slavich, Rio Hondo College; **Second:** Jennifer Galbraith, Mt. San Antonio College; **Recommended:** APPROVED

Program Title	TOP Code	College	Contact	Type of LMI Endorsement	LMI Criteria			Emerging*
					Supply Gap	Wages	Educ. Attain.	
1. Biotechnology Associate in Science Degree	043000	Glendale Community College	Federico Saucedo fsaucedo@glendale.edu	ES	✓		✓	
2. Biotechnology Certificate of Achievement	043000	Glendale Community College	Federico Saucedo fsaucedo@glendale.edu	ES	✓		✓	
3. Biotechnology Research Lab Assistant	043000	Glendale Community College	Federico Saucedo fsaucedo@glendale.edu	ES	✓		✓	
4. Biotechnology Research Lab Technician	043000	Glendale Community College	Federico Saucedo fsaucedo@glendale.edu	ES	✓		✓	
5. Certificate of Achievement, Microsoft Windows Networking Technician	070810	Long Beach City College	Gene Carbonaro gcarbonaro@lbcc.edu	EA	✓	✓	✓	
6. Certificate of Achievement, PHP Web Programmer	061430	Long Beach City College	Gene Carbonaro gcarbonaro@lbcc.edu	ES	✓	✓		
7. Certificate of Achievement, Unix Network Administrator	070800	Long Beach City College	Gene Carbonaro gcarbonaro@lbcc.edu	EA	✓	✓	✓	
8. Certificate of Achievement, Web Developer	061430	Long Beach City College	Gene Carbonaro gcarbonaro@lbcc.edu	ES	✓	✓		

9. Commercial Photography	101200	Los Angeles Mission College	Marla Uliana ulianamr@lamission.edu	ES	✓		✓	
10. Blockchain Developer	070700	Santa Monica College	Patricia Ramos ramos_patricia@smc.edu	ES		✓	✓	✓

<p>Key: EA = Endorsed: All Criteria Met ES = Endorsed: Some Criteria MetNE = Not Endorsed PA = Pre-Approved</p>	<p>NOTE: A check mark (✓) denotes that specific LMI Criteria was met. *Emerging denotes there are gaps in the traditional labor market information.</p>
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b. [Modified Programs](#); Motion: Mike Slavich, Rio Hondo College; **Second:** Gene Carbonaro, Long Beach City College; **Recommended:** APPROVED

1. [Associate in Arts Degree, Human Services Generalist](#), Long Beach City College

- **The courses that are being added to the required core (as an “either/or” option) are:**
 - ETHST 1: introduction to Ethnic Studies OR SOCIO 11: Race & Ethnic Relations in the U.S.
- **The courses that are being removed from the required core:**
 - HS 43: Case Management: Treatment & Aftercare
 - HS 48: Group & Family Process
 - HS 50: Law and Ethics
 - HS 207 course is being moved from electives to required.
- **The following courses are being removed entirely from the program:**
 - HS 41: Introduction to Chemical Dependency
 - HS 43: Case Management: Treatment & Aftercare
 - HS 48: Group & Family Process
 - HS 50: Law and Ethics
 - HS 72A: Field Instruction and Seminar I

2. [Certificate of Achievement, Human Services Generalist](#), Long Beach City College

- **The courses that are being added to the required core (as an “either/or” option) are:**
 - ETHST 1: introduction to Ethnic Studies OR SOCIO 11: Race & Ethnic Relations in the U.S.
- **The courses that are being removed from the required core:**
 - HS 43: Case Management: Treatment & Aftercare
 - HS 48: Group & Family Process
 - HS 50: Law and Ethics
 - HS 207 course is being moved from electives to required.

- **The following courses are being removed entirely from the program:**
 - HS 41: Introduction to Chemical Dependency
 - HS 43: Case Management: Treatment & Aftercare
 - HS 48: Group & Family Process
 - HS 50: Law and Ethics
 - HS 72A: Field Instruction and Seminar I

- 3. **Associate in Arts: Gerontology**, LA Mission College
 - Removing FAM&CS 091: Life Management form the electives section.

- 4. **Certificate of Achievement in Gerontology**, LA Mission College
 - Removing FAM&CS 091: Life Management form the electives section

- 5. **BIT - Administrative Assistant**, Pasadena City College
 - LMI data was added.
 - Narrative documents were added.
 - Within the campus curriculum system, software updates were noted.

- 6. **BIT - Business Software Specialist**, Pasadena City College
 - LMI data was added.
 - Narrative documents were added.
 - Within the campus curriculum system, software updates were noted.

- 7. **BIT - Office Assistant**, Pasadena City College
 - LMI data was added.
 - Narrative documents were added.
 - Within the campus curriculum system, software updates were noted.

- 8. **Business Administration – Management**, Pasadena City College
 - Reduction in units from 27-29 to 19-20
 - Removal of BUS161 Applied Principles and Practices – no longer offered
 - Removal of BUS002 Personal Finance
 - Removal of BUS016, STAT015 or BUS014A component

- **Modified Programs:** Dr. Wilson asked if the Human Services Generalist Associate of Arts degree is still under the CTE top code. Mr. Slavich confirmed it is still under CTE top code. Ms. Uliana asked if there is an ADT or AST in a vocational area, are those to be brought to the region for approval. The group responded that they told they did not have to.

III. Update, Discussion, and/or Action Item

- a. **RFA Update:** Dr. Davis share that as the college fellowship has 3 goals, to engage college students, meaningful service opportunities and to build leadership skills. She added that the goal is for students from diverse backgrounds to graduate on time with less debt, because it does defray cost for our students and then support the work of community based organizations’ focus on key local priorities. There is a grant with two phases to it, and it is

a great opportunity to invest in students. Applications are open to be submitted for an individual college or for the consortium. There is some mandatory enrollment and completions for the cohort annually, and details are listed. There will be a session today at 2pm and the intent to apply is due today as well. In addition, the RFA is due December 15th.

IV. Updates

c. Districts

- i.** Cerritos
- ii.** Citrus
- iii.** Coastline
- iv.** Compton - VP positions open currently, VP of HR and VP of Student Services.
- v.** Cypress - There is a vaccine mandate, students cannot register if they have not been cleared with either a vaccine or a clear exemption, and it will impact enrollment.
- vi.** East Los Angeles
- vii.** El Camino
- viii.** Fullerton - There is a new Chancellor Byron D. Clift Breland from San Jose Evergreen District.
- ix.** Glendale
- x.** Golden West
- xi.** Irvine Valley
- xii.** Long Beach
- xiii.** Los Angeles City
- xiv.** Los Angeles Harbor - The College is in the last week of getting students in compliance for the board vaccination policy. Students did not have their profiles set-up and the vendor the districted contracted for and they could get a clear pass without having a profile with updated protocols. They are filing exemptions so that students are not negatively impacted.
- xv.** Los Angeles Mission - There are 30 CTE programs coming up which LMI has been requested for. There will be about 20 possibly moving forward, but this is a notice to the region that LA Mission will be bringing in many programs to the table.
- xvi.** Los Angeles Pierce
- xvii.** Los Angeles Southwest
- xviii.** Los Angeles Trade-Technical
- xix.** Los Angeles Valley
- xx.** Mt. SAC
- xxi.** Orange Coast
- xxii.** Pasadena City
- xxiii.** Rio Hondo - Doing MOUs with local k-12s to offer STEM workshops.
- xxiv.** Saddleback
- xxv.** Santa Ana
- xxvi.** Santa Monica
- xxvii.** Santiago Canyon

xxviii. West Los Angeles

V. Adjourn

The next CRLC Meeting will be on **December 9 2021**, from 9:00 A.M. – 10:15 A.M.
Please note, due to COVID-19 we will be holding all meetings via conference call.