

Los Angeles Orange County Regional Consortium College Resource Leadership Council Business Meeting

Approved Minutes: December 13, 2018

8:30 a.m.-9:45 a.m.

Voting Members present:

- Nick Real, Cerritos Community College
- Kathleen Reiland, Cypress College
- Kendra Madrid (Alternate), East Los Angeles College
- Virginia Rapp, El Camino College
- Jan Swinton, Glendale College
- Christopher Whiteside, Golden West College
- Gene Carbonaro, Long Beach City College
- Fabiola Mora, Los Angeles City College
- Marla Uliana, Los Angeles Mission College
- Tom Vessella, Los Angeles Pierce College
- Rick Hodge, Los Angeles Southwest College
- Marcia Wilson, Los Angeles Trade-Tech College
- Jennifer Galbraith, Mt. San Antonio College
- Lisa Knuppel, Orange Coast College
- Salvatrice Cummo, Pasadena City College
- Mike Slavich, Rio Hondo College
- Anthony Teng, Saddleback College
- Kimberly Mathews (Alternate), Santa Ana College
- Patricia Ramos, Santa Monica College
- Von Lawson, Santiago Canyon College

Voting Members absent:

- Rocky Cifone, Citrus College
- Nancy Jones, Coastline College
- Rodney Murray, Compton College
- Douglas Benoit, Fullerton College
- Debbie Vanshoelandt, Irvine Valley College
- Priscilla Lopez, Los Angeles Harbor College
- Laurie Nalepa, Los Angeles Valley College
- Carmen Dones, West Los Angeles College

I. Meeting called to order at 8:40 a.m. by Dr. Marcia Wilson, CRLC Chair and Dean Resource Associate Chair, LAO CRC

II. Roll call by Marbella Ruiz, LAO CRC OC Administrative Secretary

III. Minutes from November 15, 2018 CRLC Business Meeting were approved unanimously

- a. **Motion:** Jennifer Galbraith, Mt. San Antonio College; **Second:** Jan Swinton, Glendale College; **APPROVED unanimously**

IV. Informational Items

Dr. Marcia Wilson, CRLC Chair and Dean Resource Associate Chair, LAO CRC

a. [Program Data Requests](#)

1. Pharmacy Technician - Community Specialty, *Cerritos College*
2. Fashion Skill Certificate, *Fullerton College*
3. Industrial Maintenance, *Fullerton College*
4. Spanish Language Media, *Fullerton College*
5. Digital Technology and Interior Design, *Los Angeles Mission College*
6. Dance, *Rio Hondo College*
7. Athletic Training, *Saddleback College*
8. Coaching, *Saddleback College*
9. Personal Training Specialist, *Saddleback College*
10. Yoga instructor, *Saddleback College*

b. Substantial Changes

- i. [Digital Publishing Certificate](#), Santa Monica College
- ii. [Social Media Assistant](#), Santa Monica College
- iii. [Legal Office Clerk](#), Santa Monica College
- iv. [Medical Office Clerk](#), Santa Monica College

c. Pre-Approved

- i. [Certificate of Achievement: Cloud Computing](#), Long Beach City College
- ii. [Cloud Computing](#), Los Angeles Mission College
- iii. [Cloud Computing](#), West Los Angeles College

1. Questions:

- a. Should Substantial and Non-Substantial changes be listed as a modification? If approval is not needed why are they listed on the agenda?

- i. Dr. Marcia Wilson responded that this item could be added for discussion on the January 2019 meeting, in regards to what types of changes should be listed.

2. Dr. Ramos suggested that when we discuss this on the January 2019 meeting to have clarification from the Chancellors office what they envision the regional consortiums role around these modifications and region needs.

- a. Dr. Gustavo Chamorro mentioned that there is a memo from Ms. Jackie Escajeda (Chancellor's Office) that clarifies the modifications and how things are being streamlined. LAOCRC office will be sending out the memo.

V. Action Items

Dr. Marcia Wilson, CRLC Chair and Dean Resource Associate Chair, LAOCRC

- a. [Program Recommendation](#) ; **Motion:** Tom Vessella, Los Angeles Pierce College; **Second:** Marla Uliana, Los Angeles Mission College; **APPROVED unanimously**
 1. [Theme Park Technology Specialist Certificate](#), Fullerton College
 2. [AA in Media Arts: Visual Effects](#), Los Angeles Valley College
 3. [Certificate of Achievement in Media Arts: Visual Effects](#), Los Angeles Valley College
 4. [Augmented, Virtual and Mixed Reality Certificate Program for Business Administration](#), East Los Angeles College
 5. [Augmented, Virtual and Mixed Reality for Animation](#), East Los Angeles College
 6. [Augmented, Virtual and Mixed Reality Certificate Program for Architecture](#), East Los Angeles College

VI. Updates

Dr. Marcia Wilson, CRLC Chair and Dean Resource Associate Chair, LAOCRC

a. Districts

- i. Cerritos
- ii. Citrus
- iii. Coastline
- iv. Compton
- v. Cypress
- vi. East Los Angeles
- vii. El Camino
- viii. Fullerton

- ix. Glendale
- x. Golden West
- xi. Irvine Valley
- xii. Long Beach
- xiii. Los Angeles City
- xiv. Los Angeles Harbor
- xv. Los Angeles Mission
- xvi. Los Angeles Pierce
- xvii. Los Angeles Southwest
- xviii. Los Angeles Trade-Technical
- xix. Los Angeles Valley
- xx. Mt. SAC
 - 1. They are currently hiring for a Vice President of Instruction
- xxi. Orange Coast
- xxii. Pasadena City
- xxiii. Rio Hondo
- xxiv. Saddleback
- xxv. Santa Ana
- xxvi. Santa Monica
- xxvii. Santiago Canyon
- xxviii. West Los Angeles

b. Other

- 1. Dr. Gustavo Chamorro will be submitting a report to the Chancellor Office in regards to Strong Workforce both local and regional. Dr. Chamorro asked the region that he needs 2 successful local project stories from the LA Colleges and if anyone can please send those over to him via email at Chamorro_gustavo@rscdd.edu. He needs a small paragraph describing the project and accomplishments. Deadline by **Tuesday, December 18, 2018**.
- 2. Data Unlock funds can be used by June 2019.
- 3. Dr. Adriene Davis sent out Expenditures Reports for 16/17 and 17/18, but needs to get the expenditures through November. Dr. Davis will be sending out more information, estimates will be acceptable to submit or status update.
 - a. Dr. Davis will be convening a Governance Council Retreat on January, 18, 2019 an invitation will be sent out to Voting Members, VPI's and Presidents to attend.

VII. Adjourn

- a. **Motion:** Tom Vessella, Los Angeles Pierce College; **Second:** Mercy Yanez, East Los Angeles College; **APPROVED unanimously**

The next CRLC Meeting will be on January 17, 2019 from 8:30 A.M. – 9:30 A.M at the Sheraton Cerritos.