

Los Angeles Orange County Regional Consortium College Resource Leadership Council Business Meeting

Approved Minutes: November 15, 2018

Sheraton Cerritos, 12725 Center Ct Dr S, Cerritos, CA 90703

8:30 a.m.-9:45 a.m.

Voting Members present:

- Nick Real, Cerritos Community College
- Rocky Cifone, Citrus College
- Nancy Jones, Coastline Community College
- Rodney Murray, Compton College
- Kathleen Reiland, Cypress College
- Mercy Yanez, East Los Angeles College
- Virginia Rapp, El Camino College
- Doug Benoit, Fullerton College
- Freddy Saucedo (Alternate), Glendale Community College
- Dorsie Brooks (Alternate), Golden West College
- Debbie Vanschoelandt, Irvine Valley College
- Fabiola Mora, Los Angeles City College
- Priscilla Lopez, Los Angeles Harbor College
- Marla Uliana, Los Angeles Mission College
- Tom Vessella, Los Angeles Pierce College
- Rick Hodge, Los Angeles Southwest College
- Marcia Wilson, Los Angeles Trade-Tech College
- Laurie Nalepa, Los Angeles Valley College
- Jennifer Galbraith, Mt. San Antonio College
- Salvatrice Cummo, Pasadena City College
- Anthony Teng, Saddleback College
- Kimberly Mathews (Alternate), Santa Ana College
- Von Lawson, Santiago Canyon College
- Patricia Ramos, Santa Monica College

Voting Members absent:

- Gene Carbonaro, Long Beach City College
- Lisa Knuppel, Orange Coast College
- Mike Slavich, Rio Hondo College
- Carmen Dones, West L.A. College

- I. **Meeting called to order at 8:00 a.m. by Dr. Marcia Wilson, CRLC Chair and Dean Resource Associate Chair, LAOCRC**
- II. **Roll call by Maria Madrigal, LAOCRC Interim Executive Secretary**
- III. **Agenda Amendment: Add “K-12 SWP Update” discussion item on V.**
Motion: Tom Vessella, Los Angeles Pierce College ; **Second:** Virginia Rapp, El Camino College; **APPROVED unanimously**
- IV. **Minutes from October 18, 2018 CRLC Business Meeting were approved unanimously**
 - a. **Motion:** Mercy Yanez, East Los Angeles College; **Second:** Tom Vessella, Los Angeles Pierce College; **APPROVED unanimously**
- V. **Update, Discussion, and/or Action Items**
 - a. Cloud Computing Regional Curriculum Pre-Approval
 - i. The Cloud Computing Regional Program Application has been discussed in the last two previous meetings and the region had agreed on making this program a “Pre-Approved” program
 1. This program is a Strong Workforce regional project from Los Angeles region
 2. This program consists of 4 courses that colleges can use as a self-standing program or they can use it as part of a longer certificate or degree
 3. This Pre-Approval process will be the same as with BIW
 4. Dr. Patricia Ramos and Mr. Salomon Davila worked with faculty and industry to develop the curriculum

5. Dr. Patricia mentions that they worked in tandem with AWS experts in addition to faculty to develop the curriculum
 - a. This is a 4 course Certificate of Achievement; please note that you may add more courses and customize the program as long as the 5 required courses are included
6. Mr. Davila shared that the region has played an integral part in developing the program
7. Dr. Marcia Wilson explained the process
 - a. No Program Request Data required; you may submit the application via the Regional CTE website (www.regionalcte.org)
 - b. You may find a sample application on the following link:
<http://www.laocrc.org/educators/forms--info>
 - i. You may also find the LMI Data and Advisory Minutes needed on the link above to submit a Program Application
 - c. Once the application is submitted it will be added to the upcoming agenda as an informational item; it will not require recommendation approval
8. After today, the Los Angeles region may submit the Pre-Approved application for Cloud Computing when their college feel ready
9. Dr. Patricia Ramos mentioned that they are working on an Associate's Degree as well, but it is not ready at this time
- ii. Motion to approve the Cloud Computing Regional Program Application as a Pre-Approved (recommended) program
 1. **Motion:** Priscilla Lopez, Los Angeles Harbor College; **Second:** Marla Uliana, Los Angeles Mission College; **APPROVED unanimously**
- b. State Pre-Approved Cyber Security Program
 - i. Tom Vessella explained that Los Angeles Pierce College is involved in a unique program; it is an online Cyber Security certificate program with three other colleges in the state as a test or pilot program
 - ii. The Chancellor's Office pre-approved this program, but they need something from the consortium in order to move forward
 - iii. The program needs to start in January and Mr. Vessella does not want to be the one holding the other two colleges up
 - iv. Mr. Vessella acknowledges Dr. Nancy Jones comment about how they can have all the colleges participate in this program
 - v. Mr. Vessella is asking for assistance to get this approved by the consortium and to discuss any questions and issues anyone might have with this program
 1. Concerns:
 - a. The program does not seem to be representative of a Cybersecurity program; the program includes CISCO and it should be named differently
 - i. They might be able to change the name, but that is the program name that was given by planning committee
 - b. Dr. Rocky Cifone would like to know the difference between the discussed program and ITTP program
 - i. Mr. Vessella responded that it is a bit similar, but not the same; it is not at the same level as the ITTP
 - c. Title change suggestions:
 - i. Distance Ed Cybersecurity
 1. Ms. Jennifer Galbraith responds not to name it this way as "distance ed" is a form of teaching and not reflecting what the program consist of
 - ii. Introduction to Computer Networks and Security
 1. Ms. Kathleen Reiland suggest the name above based on the first three classes of this program
 - iii. OER Cybersecurity Certificate

1. Dr. Jones suggested the name above as the program is being funded by OER funds
 - iv. Cybersecurity Essentials
 1. Mr. Rick Hodge suggested the title above as they can probably make it a stackable certificate and continue with Intermediate, Advance, and so on
 - v. Cybersecurity Basics
 1. Dr. Jones insists that this is a CISCO program more than a cybersecurity program
 - d. Mr. Vessella welcomes suggestions and he will talk to the program committee to see if they can make the program title changes
 - e. Dr. Marcia Wilson is concerned about the process of this program as a whole
 - i. Is this the first program of many to be “Pre-Approved” by the Chancellor’s Office?
 1. When a program is pre-approved by the Chancellor’s Office the region is “forced” to approve
 - ii. How was Los Angeles Pierce College chosen for this program
 1. Mr. Vessella responded that it was due to their Distance Ed Coordinators involvement in OER and they had the resources to support it
 2. Mr. Vessella saw this as a great opportunity
 - f. Dr. Nancy Jones agrees to having the program left with the current title, but does not want this to be the “model” Cybersecurity program for the region since it does not reflect the curriculum of an actual Cybersecurity program
 - g. Dr. Marcia Wilson suggested that this program be treated as a regular program, which will go through the regular Program Recommendation process
 - i. Dr. Wilson pointed out that due to the Chancellor’s Office not requiring Advisory Minutes nor LMI, Mr. Vessella submitted the program application with neither documents
- c. Priority Sector Alignment to TOP Codes
- i. A packet was provided showing priority sectors that were selected by the region aligned with the TOP Codes
 1. There was a question regarding “Entertainment” not being a Priority Sector
 - a. We recognized that ICT and Digital Media are linked together
 - i. It is more like two sectors; one is focused on computer science, networking, etc. and the other focused on the entertainment arts side
 - ii. There were a couple of questions regarding the ICT/DM DSNs that were selected for the LA and OC region
 1. It was determined in a previous meeting that there was a need for 3 ICT/DM DSNs:
 - a. 1 DSN for Orange County focused in ICT
 - b. 1 DSN for Los Angeles focused in ICT
 - c. 1 DSN For Los Angeles focused in Digital Media Arts and will be supporting Orange County as needed
 - i. This means you may submit/resubmit your application for the Digital Media Arts DSN
 - ii. The applications will be open by the end of the month, therefore, Dr. Chamorro suggest to resubmit if you had previously had submitted the application

iii. Will there be a revised application to show this change?

1. Dr. Chamorro will check with the State to see if they are providing a revised application
2. Mr. Rick Hodge asked if there are any plans on creating a special meeting to introduce the new DSNs and SNs
 - a. Dr. Chamorro responded that it is planned to invite them in a future meeting and introduce them to the region

d. K-12 SWP Update

i. Dr. Davis led the K-12 SWP update discussion

1. LAOCRC hosted two K-12 Listening Session for the Los Angeles region; one session took place in East Los Angeles College and the other at Mt. San Antonio College on November 8th and 9th
2. Registration was successful: ELAC had about 1015 registrants and Mt. SAC about 90 registrants
 - a. There were more than 160 people attended the sessions combined
3. Dr. Matt Roberts from the Chancellor's Office presented and went over the details of the Letter of Intent and purpose of it
4. The application process for K-12 SWP will go into NOVA similar to CC SWP
5. There will be standing meetings with the LEAs and the CC partners to make sure there is alignment with our current projects
6. The incentive funding will be administered through the CDE and it will not be going through the Chancellor's Office
 - a. The funds being allocated for K-12 SWP are about \$150 Million; they will be allocated annually and the LEAs will have to apply annually as well
 - b. There will be a "Fact Sheet" posted on the Chancellor's Office website with more information regarding this initiative
 - c. Dr. Davis will share the re-cap of the sessions with the region
7. LAOCRC will be hosting a K-12 Listening Session in Orange County on December 6th at Coast CCD from 8:00 am -11:00 am

VI. Informational Items

Dr. Marcia Wilson, CRLC Chair and Dean Resource Associate Chair, LAOCRC

a. Program Data Requests

1. Diesel Engine Service Technician, *Citrus College*
2. Medium and Heavy-Duty Truck Master Technician, *Citrus College*
3. Community Health Worker, *Cypress College*
4. Computer Aided Design Certificate, *Cypress College*
5. Cyber Defense Certificate, *Cypress College*
6. Music Teacher Technology, *Cypress College*
7. Robotics Technician Certificate, *Cypress College*
8. Augmented, Virtual and Mixed Reality for Business Administration, *East Los Angeles College*
9. Augmented, Virtual and Mixed Reality for Animation, *East Los Angeles College*
10. Augmented, Virtual and Mixed Reality for Architecture, *East Los Angeles College*
11. International Business Associates of Arts, *East Los Angeles College*
12. AWS, *El Camino College*
13. AS Autonomous Systems Development, *Fullerton College*
14. Medical Coding Specialist, *Golden West College*
15. Vocational Media, *Long Beach City College*
16. AWS Cloud Computing, *Los Angeles Pierce College*

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Adriene "Alex" Davis, Assistant Vice Chancellor of Economic & Workforce Development

Gustavo Chamorro, OC Director

Revised: 12/12/2018

17. Cybersecurity, *Los Angeles Pierce College*
18. Finance, *Los Angeles Pierce College*
19. General Business, *Los Angeles Pierce College*
20. Insurance, *Los Angeles Pierce College*
21. International Trade, *Los Angeles Pierce College*
22. Multimedia-CoA, *Los Angeles Pierce College*
23. Payroll Accounting, *Los Angeles Pierce College*
24. Small Business Accounting Skills Certificate, *Los Angeles Pierce College*
25. Veterinary Assistant Certificate, *Los Angeles Pierce College*
26. Fashion Promotion and Social Media, *Los Angeles Trade-Tech College*
27. Retail Merchandising, *Los Angeles Trade-Tech College*
28. Wholesale Merchandising and Product Development, *Los Angeles Trade-Tech College*
29. Visual Effects-AS_CoA, *Los Angeles Valley College*
30. Aircraft Dispatcher, *Orange Coast College*
31. Drone Piloting, *Orange Coast College*
32. Physical Therapy Assistant, *Orange Coast College*
33. Cloud Computing, *Rio Hondo College*
34. Entrepreneurial Graphic Design-CoA, *Rio Hondo College*
35. Geographic Information Systems, *Rio Hondo College*
36. Cybersecurity, *Saddleback College*
37. Cybersecurity/Information Security Analyst, *Saddleback College*
38. Esthetics, *Saddleback College*
39. Hospitality, *Saddleback College*
40. Architecture Design, *West Los Angeles College*
41. Essentials of Robotics and Programming, *West Los Angeles College*
42. Film Production Craft Fundamentals-CoA, *West Los Angeles College*

b. Substantial Changes

- i. N/A

c. Program Name Change

- i. **Sport** Physical Therapy Aide-CoA, East Los Angeles College
 1. Originally submitted as “Physical Therapy Aide-CoA”
 2. Recommended on April 5th, 2018
 3. Please note that the name is the only modification being made; courses/curriculum are all the same from the original submission
 4. Comments/Concerns:
 - a. What is the reason for the name change?
 - i. The certificate is coming through the Kinesiology Department and it was recommended by the curriculum committee to the sports designation to avoid confusion with HIT
 - ii. Ms. Shari Herzfeld shared that adding “Sports” to the name might be too specific and viewing it as an employer “Physical Therapy Aide” would be more recognized
 1. Ms. Mercy Yanez responded that this recommendation is coming from the curriculum committee and faculty

d. Pre-Approved

- i. [Cloud Computing](#), *Santa Monica College*
- ii. [Cloud Computing-CoA](#), *Los Angeles Pierce College*
- iii. [Cloud Computing- Amazon Web Services-CoA](#), *West Los Angeles College*

VII. Action Items

*Dr. Marcia Wilson, CRLC Chair and Dean Resource
Associate Chair, LAOCRC*

a. Program Recommendation ; Motion: Tom Vessella, Los Angeles Pierce College; Second: Jennifer Galbraith, Mt. San Antonio College; **APPROVED unanimously**

1. [Architectural Computer-Aided Drafting And Design-CoA](#), Cerritos College
2. [Architectural Drafting and Design-CoA](#), Cerritos College
3. [Architectural Practice-CoA](#), Cerritos College
4. [Commercial Dance-CoA](#), Cerritos College
5. [Administration of Justice-CoA](#), Cypress College
6. [Advertising and Emerging Technologies-CoA](#), Cypress College
7. [Cyber Defense-AS](#), Cypress College
8. [Cyber Defense-CoA](#), Cypress College
9. [Automation Technician-CoA](#), Long Beach City College
10. [CISCO Certified Network Installation Associate-CoA](#), Long Beach City College
11. [Construction Pre-Apprenticeship-CoA](#), Long Beach City College
12. [Electrical Apprenticeship Preparation-CoA](#), Long Beach City College
13. [General Industrial Electrician-CoA](#), Long Beach City College
14. [NETA High Voltage Test Technician-CoA](#), Long Beach City College
15. [Solar Installation and Maintenance-CoA](#), Long Beach City College
16. [Traffic Signal Technician-CoA](#), Long Beach City College
17. [American Sign Language Interpreting-CoA](#), Los Angeles Pierce College
18. [Cyber Security-CoA](#), Los Angeles Pierce College
19. [Entrepreneurial Graphic Design COA](#), Rio Hondo College
20. [Tesla Student Automotive Technician \(START\)-CoA](#), Rio Hondo College
21. [Mobile Application Development Essentials-CoA](#), West Los Angeles College

VIII. Updates

*Dr. Marcia Wilson, CRLC Chair and Dean Resource
Associate Chair, LAOCRC*

a. Districts

- i.** Cerritos
- ii.** Citrus
- iii.** Coastline
- iv.** Compton
- v.** Cypress
- vi.** East Los Angeles
- vii.** El Camino
 1. Ms. Virginia Rapp informed the region that the Perkins V Workshop has been reschedule due to MS. Robin Harrington suffering an accident. Ms. Harrington is currently recuperating and the meeting will be rescheduled for December 5th
 2. They are hiring a Job Developer at El Camino; please share with anyone who might be interested
- viii.** Fullerton
- ix.** Glendale
- x.** Golden West
- xi.** Irvine Valley
- xii.** Long Beach

xiii. Los Angeles City

1. Ms. Fabiola Mora introduced Mr. Jeffrey Holmes the new Dean of CTE, Workforce and OSS

xiv. Los Angeles Harbor

xv. Los Angeles Mission

1. Ms. Marla Uliana shared that Mission is reopening the Dean of Academic Affairs position

xvi. Los Angeles Pierce

xvii. Los Angeles Southwest

xviii. Los Angeles Trade-Technical

xix. Los Angeles Valley

xx. Mt. SAC

xxi. Orange Coast

xxii. Pasadena City

xxiii. Rio Hondo

xxiv. Saddleback

1. Mr. Tony Teng shared that Dr. Elliot Stern is their new President; he comes from Washington State and is pro-CTE. Dr. Stern starts in January 2019.

xxv. Santa Ana

xxvi. Santa Monica

xxvii. Santiago Canyon

xxviii. West Los Angeles

b. Other

- i. CCCAOE announcement:** The fall conference was a success; over 550 attendees, which is the most that they ever had

1. Over 350 people attained digital badges

IX. Adjourn

- a. Motion:** Patricia Ramos, Santa Monica College; **Second:** Mercy Yanez, East Los Angeles College; **APPROVED unanimously**

The next CRLC Meeting will be a Zoom Webinar on December 13, 2018 from 8:30 A.M. – 9:30 A.M.